Port of Bandon

Work Session

April 13, 2021 5:00pm

Old Town Marketplace

Bandon, OR

Commissioners Present: Wayne Butler, Reg Pullen, Donny Goddard, Rick Goche and Harv Schubothe

Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Kathy Reed – Finance Director, Shawn Winchell - Harbormaster

Guests: John Towne, Melody Gillard-Juarez

Commissioner Pullen opened the meeting at 1:00pm

Commissioner Pullen opened the work session explaining the purpose was to discuss the marina then turned meeting over to Jeff.

A quick overview was given on the status of the Marina Redevelopment Project. Preliminary designs have been constructed moving forward with the design option chosen by Commissioners. All permitting from interested agencies has been acquired. Mitigation standards have been approved by agencies which will include the removal of certain piles left from the Moore Mill Truck Shop area and light penetration in the new docks.

PND Engineers came in with a cost estimate of $6.2 million which includes a 20% contingency. Jeff reworked the numbers to about $5.25 million reducing mob/demob fees, pile installation, float installation and dock construction based on the current Port of Alsea project and their costs. The Port believes that some of the electrical work and dock construction can be done in-house. Commissioner Goddard asked about dredging opportunities while the basin was being redeveloped. Jeff stated that dredging the basin would be ideal if permitting and conditions lined up but it was not something to pursue immediately as permitting for dredging can take a year to acquire and didn’t want to include dredging on the same project.

FY2021 budget was discussed with $480,000 currently in Reserve increasing to $650,000 this FY. Business Oregon offers a Port Revolving Loan program at 2.26% interest. The Port is looking at a possible $750,000 loan which equals to $3,300 per month for 25 years to repay.

OR State Rep. David Brock Smith has approached the Port to apply for a special public works fund.

Jeff has sent a Letter of Intent to Wild Rivers Coast Alliance asking for $100,000 and $250.000 from U.S. Fish and Wildlife Services. This would leave $3.325 left to acquire from other sources.

There is earmarked Federal monies that Jeff has applied for. Sending letters of support to Oregon Congressman Peter DeFazio, Chair of the House Transportation and Infrastructure Committee.

Commissioners and Jeff discussed the possible dissolution or use of funds from the Port’s Economic Development Fund.

Commissioner Goddard asked about yearly moorage income to pay back potential loans each month.

Commissioner Pullen reminded the board there are other factors to consider. The Coquille River could be closing this year to salmon sport fishing and there might be a loss in moorage for the next few years.

Jeff introduced Melody Gillard-Juarez who explained the formation of the Economic Fund, what it has done since its inception and where it stands today in loans out and repayments back to the fund.

Commissioner Pullen stated that although he sees the reuild of the marina as a financial loss, we owe it to our constituents, the town and visitors to upkeep the visual aesthetics of the waterfront in Bandon. With Kathy’s help to determine risk factors in applying for loans, the Port will have to be careful in planning the funding for the project. Dissolving the Economic Fund is not an option. The fund was designed to help locals in the district with establishing small business loans and it has been successful for the past 26 years.

After deliberation, **Commissioner Schubothe made a motion to apply for $750,000 with the State of Oregon’s Port Revolving Loan Fund. Commissioner Goddard seconded. Motion passes unanimously.**

Commissioners discussed applying for a loan with the Economic Development Fund in the amount of $250,000 and a discussed interest rate with the Economic Development Board.

**Commissioner Butler made a motion to make a request to the Port of Bandon Economic Development Fund for a loan of $250,000 at an interest level that satisfies costs of management to the loan. Commissioner Schubothe seconded. Motion passes unanimously.**

Jeff stated that all requests for the State, Wild Rivers, and others needed to be sent the next day.

Public Comment: None

Commissioner Pullen adjourned the meeting at 1:56pm.

Respectfully submitted,

Joshua Adamson