Port of Bandon
Regular Commission Meeting &
Executive Session Per ORS 192.660 (2)(i)
September 24, 2026, 5:00 pm
Port of Bandon Harbor Office
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, Wayne Butler, and Lori Osborne (via Zoom)
Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Kathy Reed – Finance Director and Shawn Winchell – Harbormaster, Holly von Damm – Admin Assistant
Guests: William Sump, Stephanie Stone,

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Starbuck. Commissioner Butler seconded the motion. Motion passes unanimously.**

Griffin introduced William "Bulldog" Sump with Fishing Poles for Kids Oregon Coast. The program, with donations, is able to hand out free fishing poles to kids at various locations along the Oregon Coast. The Port last year donated $2,000 to the program. Bulldog is requesting the same donation for this year. **Commissioner Starbuck made a motion that the Port donate $2,000 to the Fishing Pole for Kids Oregon Coast Program. Commissioner Butler seconded. Motion passes unanimously.**

An invitation from Robin Miller was read inviting the Port of Bandon to participate in the "twinning committee" for Bandon, OR and Bandon, Ireland. Griffin was invited to join the committee but asked if any commissioners would like the opportunity. Commissioner Starbuck volunteered to join the committee.

An update was given by Griffin on the Redmon Pond trail and Aquarium. The trail now requires a right of way encroachment permit from the City of Bandon. Griffin has provided to the City a zero-rise floodplain certification needed to obtain the right of way permit. New staff and backlog challenges might take the city time to review all materials. Once the Port has the right of way permit, the project can go out for quotes. The aquarium is now being built. It will arrive in late October. Filtration system may take a while. Griffin needs to acquire permission from Oregon Department of Fish and Wildlife for any organisms going into the tank.

Griffin met with Sean Higgins who is Rep. Val Hoyles deputy chief of staff and legislative director and discussed current projects. Griffin also met new staff from Pacific Northwest Waterways Association and discussed current projects.

The Port received new information from the U.S. Army Corps of Engineers (USACE) about the jetty repair project. The detailed design review will now only be at 60% completion by September. Completion date

is now March 2027. Our jetty is high priority now that Garibaldi and Coos Bay have been completed. The USACE did not provide a post dredge survey this year, which is unusual.

Griffin gave a detailed explanation of his trip to Japan to learn more about urchin farming and ranching. Pictures were shown of the facilities visited and tours that were taken.

Staff Report:

Shawn gave an update on the harbor office completion and the final inspections needed.
A transient vessel stayed recently and gave ideas to Shawn on various projects for the port.

Adamson found a couple videos Griffin wanted to share from the Japan trip.

A video that was put together by von Damm for the harbor office ribbon cutting ceremony was shown.

Public Comment:
None

Regular meeting was closed at 5:50pm to enter into Executive Session per ORS 192.660(2)(i).
Executive Session was closed at 6:06pm and Regular Meeting was reopened.

A motion was made by Commissioner Goddard to provide Griffin with a per diem allowance of up to $750 per month for travel expenses to Bandon. Motion seconded by Commissioner Starbuck. Motion passes unanimously.

Commissioner Osborne was asked by other commissioners as to her location since she is attending by zoom.

Commissioner Osborne made a recommendation to Commissioners and Griffin to acknowledge the staff for the work done on the Harbor Office with a staff lunch or gift certificate or some other form. It was left for Griffin to decide.

Regular Meeting was ended by common consent at 6:10pm

Respectfully submitted by

Joshua Adamson