Port of Bandon

Special Commission Meeting

November 3, 2022, 1:00pm

Bandon Community Barn & via ZOOM

Bandon, OR

Commissioners Present: Wayne Butler, Reg Pullen, Donny Goddard, Rick Goche, and Rod Taylor

Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Kathy Reed – Finance Director, Shawn Winchell - Harbormaster

Guests: John Towne, Peggi Towne, Bob Wirsing

Commissioner Pullen opened the meeting at 1:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Goddard. Commissioner Goche seconded motion. Motion passes unanimously.**

Brandi Medieros from CCD gave an update on the Coquille Enterprise Zone boundary amendment. She explained that Coos County has already approved the amendment and produced a Resolution for the Port of Bandon Commissioners to sign adopting the agreement as well. **A motion was made by Commissioner Goche to approve Resolution 2022-06 to Modify the Boundary of the Coquille Enterprise Zone. Motion seconded by Commissioner Taylor. Motion passed unanimously.**

The item “QuickBooks admin change” was accidently left on the agenda from last months meeting. The agenda item was removed.

Mark Johnston, executive director for the Coquille Indian Tribe introduced John Ogan who was hired by the tribe to negotiate an agency-to-agency partnership between the Tribe and Oregon Department of Fish and Wildlife in an M.O.A. for Chinook Salmon Rehabilitation in the Coquille River. Commissioners asked for clarification on matters included in the M.O.A. outside of the agreement originally endorsed by the Port Commission.

Jeff met with 7-8 contractors and several engineering firms for a on-site visit for the Marina Redevelopment Project on September 16th. Shawn is heading to Port of Friday harbor to investigate similar dock project construction to evaluate Port staff capabilities of in housework to lower bid costs.

The U.S. Army Corps of Engineers has approved flow lane disposal for both basin dredging projects.

The Oregon State Marine Board grant has been submitted for the launch ramp project. Rising costs are an issue, increasing the projects previous amount of 1.3 million to over 2 million. Jeff is looking to combine projects to cover the Port’s 12.5% match with dredging efforts. The launch ramp project will see the basin dredged with new board floats and a longer approach.

Site and floor plans were shared for the Port of Bandon office to be located on the High Dock. The new building will feature two public restrooms and two shower/laundry facility to be used by transient moorage guests. **Commissioner Goche made a motion to create a resolution asking that the City of Bandon help fund two of the public restrooms using urban renewal money. Commissioner Taylor seconded. Motion passes unanimously.**

Oregon Rep David Brock-Smith is moving to create legislature focusing on commercial harvesting of purple urchins for the rehabilitation of the kelp forests. **Commissioner Goche made a motion to encourage staff efforts towards advocating to ODFW to increase the bag limit for purple urchins only and to increase commercial permits. Commissioner Goddard seconded the motion. Motion passes unanimously.**

The Port successfully amended the C.U.P. for the Farmers Market by increasing Friday’s time by one hour, making both days 10:00am-3:00pm. The Port has been working with Shari McGrath to make a minor modification allowing more uses under the same conditional use permit.

Staff Report:

Maintenance staff has been busy continuing the door replacements. Benches on the boardwalk have also been restored.

The Port drove the work truck and boat through the cranberry festival parade. Dave Melton rode in the back throwing candy out to watchers. Signage cleanup will begin replacing all the old, out of date signage and correcting some with wrong ordinance numbers. The Farmers Market will close 3 weeks ahead of schedule due to vendors leaving early. October is not a good month for most and others have retired or are doing the festival circuits. Port will begin evaluating market season for 2023.

Commissioner Butler briefed on the high use of the new Pullen Pier.

Public Comment: A letter from John Town was delivered to the Commissioners.

Regular Meeting was adjourned at 6:39pm

Commissioner Pullen opened the Executive Session per [ORS 192.660 (2)(i)] at 6:41pm.

Commissioner Pullen closed the Executive Session at 7:00 pm and reopened the public meeting.

**A motion was made by Commissioner Goche to increase Port Managers salary by 10% and add another week’s vacation time giving Jeff 5 weeks total a year to start October 1. Motion was seconded by Commissioner Butler. Motion passed unanimously.**

Regular meeting was adjourned at 7:02pm

Respectfully submitted by

Joshua Adamson