

Port of Bandon
Regular Commission Meeting
December 14, 2023, 5:30 pm
Bandon Public Library & Via Zoom
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Rick Goche

Commissioners Absent: Don Starbuck and Wayne Butler

Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Shawn Winchell – Harbormaster, Kathy Reed – Finance Director

Guests: Lori Osborne, John Towne. Scott and Pam Long, Tim Harding, John Buschnell

Commissioner Pullen opened the meeting at 5:30pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Goche. Commissioner Goddard seconded the motion. Motion passes unanimously.**

Reg and Rick had attended the Christmas party for the Coquille S.T.E.P. program which was well attended by members from Oregon Department of Fish and Wildlife, Coquille Indian Tribe, Port of Coquille River, Port of Bandon, and State of Oregon Representatives. The Port of Bandon was honored for a grant that Jeff wrote awarding \$45,000 for fish traps.

Donny introduced Tim who asked the Ports interest and described a world jet boat race event that would be held on the Coquille River sometime in May. Approximately 35 boats from New Zealand, Canada, Mexico, and the U.S. compete all over the world every year in different host countries. Jeff talked to Oregon State Marine Board for jurisdiction inquiry and permits. It would be a one-day event on the Coquille River. Possible staging locations and EMT services were discussed. Reg brought up potential boater conflicts at the ramp in May related to the Halibut opener. He also encouraged coordination with the tribes regarding the use. Jeff mentioned contacting U.S. Fish and Wildlife about the wildlife refuge upriver.

A business proposal from Capt. Ray Collings Jr., a charter boat owner, was discussed. The owner wants to set up a jet boat tour operation with 45-minute tours up the Coquille River. He would use Prowler charters for booking and office use. His boat will be moored in the marina. Jeff has not spoken to the individual but is looking to contact for further details.

Josh has applied for a Cybersecurity grant through the Oregon State Office of Emergency Management asking for \$13,000 that would increase cybersecurity measures for Port of Bandon desktops and provide new desktops that will be better suited for the security implementation. Jeff presented as Josh had to leave for a school function.

Jeff has worked out a solution for the electrical issues with the City of Bandon to serve the High Dock Harbor Office and the Marina on the West end. West coast will install implementations. Transformers

will need to be increased. The actual cost from the city for increases will be \$26,000. The Port will also need to cover trenching costs that will go from the Loft building across to the Fish Market where transformer sits. Total cost will be \$11,995 to West Coast to complete. **Commissioner Goche moved to approve \$26,000 to the City of Bandon for transformer upgrades. Commissioner Goddard seconded. Motion passes unanimously. Commissioner Goddard made a motion to approve \$11,995 to West Coast Contractors for trenching and conduit. Commissioner Goche seconded. Motion passes unanimously.**

Kathy Reed read the audit report submitted by Signe Grimstad, C.P.E. The audit was clean with no errors or omissions and balanced to the penny. The Ports net position was positive. Moorage was down due to annuals not renewing from salmon closure on the Coquille River. Interest income went above budget by \$145,000. L.G.I.P. account is getting 4.5% interest. General Fund was over on revenues by \$100,000 and under expenditures by \$435,000. Capital Fund was under on revenues and expenditures due to grants put into budget that the Port did not receive. Reserve Fund funds the marina project. Within budget parameters. Under on revenues and expenses.

Two contracts were discussed with Pioneer Roofing for the repairs needed on the Fisheries Building and the Historic Coast Guard Building. Fisheries contract will total \$4,000 and Coast Guard Building contract is for \$8,000. Port previously paid \$600 for a patch job that did not work. Shawn described issues in detail with both buildings needing repair.

Dredging is still ongoing with about 1,000 cu. yd removed per day. The port estimates about 32,000 cu. yd to be removed from the marina. Marina dredging has been going better than in sport basin. Sport basin has more clay and rocks. Sport Basin moved slower at about 300 cu.yd per day with hopes to remove 7,000 cu.yd. Operation only yielded 4,974 cu.yd. Jeff shared pre and post surveys from sport basin. Project depth was targeted for -9.75ft but marks were missed closer to ramp due to clay and rock. Jeff questioned previous dredge depths at these locations documented by a 2016 post dredge report. Hydrographic surveys were not conducted in 2016. A sonar method was used which was not accurate. Previous dredge efforts in 2016 lasted 7 years. Bergerson will continue efforts in the sport basin after marina is complete. The port is making sure to abide by Build America Buy America standards.

The work session date was discussed with Jeff asking Dave Kronsteiner from West Coast Contractors to give a tour of operations underway. Jeff would like to add to the work session agenda security gates at both gangways. Staff will prepare costs and design proposals. Jeff proposed work session be combined with a regular scheduled meeting. Staff will poll Commissioners on the exact date for the meeting in January.

Staff Report:

Shawn discussed the pre-seizure procedure on the Marauder. Shawn contacted Todd Renke out of Eureka, CA to inspect the vessel. The vessel is not salvageable. Vessel could turn hazardous. Recommendations were to remove and destroy. Jeff described methods the Port can take for this procedure. Commissioners has questions on the condition and type of boat. Commissioner Pullen asked about tightening the reigns on allowed vessels with new marina.

A potential buyer has contacted the Port about the Navy Vessel the Port is selling that currently sits in the launch ramp parking lot. The owner is out of Astoria and will be in town to come inspect and make an offer. The Port is asking \$2,000 with a 2-week removal agreement and removal of trailer.

Public Comment: John Bushnell talked about details with security gates in the marina. Commissioner Goche gave details of gates in Charleston and owners rebelling. Jeff advised the marina has cameras. Commissioners has questions on how many incidents were located in the marina. Lori described advantages to having internet in the marina or on individual vessels. Lori also asked about Coast Guard presence this year. Lori invited everyone to New Years Eve at Farm and Sea starting at 11am-9pm with the Coquille Indian Tribe for a drumming Pow Wow.

Regular Meeting was adjourned at 6:55pm

Respectfully submitted by

Joshua Adamson