

Port of Bandon
Regular Commission Meeting
February 26, 2026, 5:00 pm
Bandon Public Library
Bandon, OR

Commissioners Present: Don Starbuck, Lori Osborne (via Zoom), Donny Goddard, and Reg Pullen

Commissioners Absent: Wayne Butler

Staff: Jeff Griffin - Port Manager (via Zoom), Josh Adamson – Port Specialist, and Shawn Winchell – Harbormaster, Kathy Reed – Finance Director

Guests: John Towne

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Starbuck made a motion to approve the consent calendar. Commissioner Goddard seconded. Motion passes unanimously.

Griffin asked that a couple late items be added to the agenda.

Griffin wanted to make sure all Commissioners were aware of the Oregon Government Ethics Commissions Statement of Economic Interest that will need to be completed. The filing period is March 15th through April 15th. Griffin will follow up at the next meeting to confirm completions.

Griffin contacted Commissioner Osborne’s anonymous donor for flagpole installation. The donor is willing to contribute \$10,000. After receiving quotes, Griffin is recommending Commission approval for a contract with FF Manufacturing in the amount of \$10,510 for the installation of new poles at the marina and Historic Coast Guard Station. **Commissioner Osborne made a motion to approve the contract with FF Manufacturing. Commissioner Goddard seconded. Motion passed unanimously.**

Commissioners were asked if the Port would like to proceed with the annual cormorant hazing project sponsored by the Oregon Department of Fish and Wildlife (ODFW). **Commissioner Goddard made a motion to approve the contract with ODFW. Commissioner Starbuck seconded. Motion passed unanimously.**

Port Director Report:

Oregon State Congressional Delegates and Oregon Public Ports Association have sent letters to the Office of Management and Budget and the Army Corps of Engineers requesting essential funding to be allocated in the Corps FY26 workplan for dredging and critical civil works projects.

Oregon U.S. Senators Wyden, Merkley and Oregon U.S. Rep Val Hoyle have sent a letter to Acting Commandant Lunday of the U.S. Coast Guard asking the department to conduct a review to determine

better meeting safety needs of the Bandon and Gold Beach Communities. The effort was initiated by Rep. Hoyles office after testimony was given at a coastal caucus meeting.

Shawn gave a status update on Harbor Office progress. The compressor for the walk-in cooler inside Bandon Fish Market needs repair. Quotes have been requested from Kyle Electric, Reece Electric and Lloyd Electric for the installation of the light poles on the boardwalk.

Kathy introduced Gusto software. The Port will now be using Gusto for payroll instead of QuickBooks payroll module. No fiscal impact. A time clock feature inside Gusto will also be used. The new platform saves an estimated 8 hours a month in payroll duties.

PUBLIC COMMENT:

John Towne thanked the Port for everything they do.

Commissioner Osborne requested more bike racks to be installed around the properties with a noticed increase in bicyclists.

Griffin informed Commissioners that future meetings will all be at 5:00pm instead of the alternating 5:30 schedule previously.

Regular meeting was adjourned at 5:25pm

Respectfully submitted by
Joshua Adamson