Port of Bandon

Budget Committee Hearing &

Regular Commission Meeting

April 22, 2021 5:00pm

Via ZOOM

Commissioners Present: Wayne Butler, Reg Pullen, Donny Goddard, Rick Goche and Harv Schubothe

Budget Committee Present: Roger Straus

Budget Committee Absent: Don Starbuck, Bob Wirsing

Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Peggi Towne – Farmers Market Manager, Shawn Winchell – Harbormaster, Kathy Reed – Finance Director

Guests: John Towne, Lori Osborne

Commissioner Pullen opened the meeting at 5:08pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Butler. Motion was seconded by Commissioner Schubothe. Motion passes unanimously.**

Commissioner Pullen opened the Budget Committee Hearing. **Commissioner Pullen made a motion to appoint Roger Straus as Chair for the Budget Committee. Commissioner Goddard seconded. Motion passes unanimously.**

Roger called on Jeff to read the budget message. Jeff thanked Kathy Reed for help in preparing the budget. Roger asked if there were any questions. There was no public comment.

Roger asked about moorage rates to which Jeff stated that was a separate business item that will be discussed later in the meeting.

**Roger Straus made a motion that the Budget Committee for the Port of Bandon approve the budget as presented for the 2021-2022 fiscal year, for appropriations totaling $9,545,869. Commissioner Schubothe seconded. Motion passes unanimously.**

**Roger Straus made a motion that the Budget Committee for the Port of Bandon approve property taxes for the 2021-2022 fiscal year at the rate of $0.3249 per $1,000 of assessed value for the permanent rate levy. Commissioner Schubothe seconded. Motion passes unanimously.**

Commissioner Pullen closed the Budget Committee Hearing, thanked Roger, and continued with Regular Meeting Agenda.

Resolution 2016-02 that increased moorage for 3% during the next 5 years is final in June of 2021. Jeff presented a moorage rate study created by Joshua and Kathy along with the current rates and a tentative schedule showing the rates increasing 3%. The rate study shows comparable rates from similar Ports on the Oregon Coast and shows the Port of Bandon being in the middle for most rates. Jeff informed Commissioners that this information was just for discussion. Jeff recommended that the Port possibly change the monthly, Semi-annual, and annual rates to better reflect other Ports but leave the daily and weekly rate as it. The Port has a significant discount between the monthly, semi-annual, and annual rates. Commissioner Goche asked Josh to look at other ports discounts between rates as a comparison and report data by next meeting. Commissioners discussed not changing the daily and weekly rates except add a 3% increase then look at Josh’s data to increase the others to a higher and comparable rate, and consider our low winter use given bar restrictions.

Jeff has submitted all requests and letters of support for State and Federal earmarked money to help in funding the Marina Redevelopment Project. Commissioner Goche stated he spoke with OR Rep. David Brock Smith who recommended the Port ask for $2.8 million from the State of Oregon. Jeff and Commissioner Goche discussed using some funds to replace the loan amount from the Economic Development Fund to gain more for the Port than the cap of $250,000.

Jeff would like to start with the bid process for the ADA Fishing Pier by getting the documents out next month.

Port staff gave updates to current grants being used for projects including the ADA Fishing Pier, restoring the garage bay doors on the Historic Coast Guard Building, the benches for the amphitheater and annual cormorant hazing.

Staff Report

The Port has joined a cybersecurity program with Banner Bank called Positive Pay. This program validates checks with the Port before funds are given from the account. This program will prevent fraud and cybersecurity attacks.

Curry County Commissioner Court Boice is starting a Jet Boat tour guide business and has reached out to Port staff and Commissioners to join in a complimentary one hour tour up the Coquille River.

Commissioner Goche asked about the Marina Redevelopment Project if engineers accounted for the sea level rise in base flood elevation with final design.

Peggi gave an update to the market. Wiaiting for May 4th to see where Oregon OSHA Temporary Workplace Rules put the market.

Public Comment: None

Commissioner Pullen adjourned the meeting at 5:50pm.

Respectfully submitted,

Joshua Adamson